

**REDISTRICTING 2012  
REDRAWING LINES DUE TO CONGRESSIONAL/SENATE/  
ASSEMBLY & LOCAL REAPPORTIONMENT**

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**Materials for the Presentation by**  
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**at the 97h Annual Winter Conference of the  
NEW YORK STATE ELECTION COMMISSIONERS ASSOCIATION  
Ithaca, New York - January 19, 2012**

**ADOPTED COMMISSIONERS' GUIDELINE FOR THE  
CREATION OF ELECTION DISTRICTS –  
DETERMINATION OF THE NUMBER OF ACTIVE VOTERS FOLLOWING  
THE ADOPTION OF THE 2012 NEW YORK STATE CONGRESSIONAL  
AND LEGISLATIVE REDISTRICTING PLANS**

**The Commissioners of Elections in the City of New York, at their public meeting held on December 20, 2011, unanimously adopted the following Guideline with respect to the number of active voters in each Election District [ED} to be utilized when creating Election District boundaries following adoption of the 2012 New York State Congressional and Legislative Redistricting Plans.**

**In drawing ED boundaries, the Board of Elections in the City of New York complies with the statutory requirements. Section 4-100 of the New York State Election Law prescribes the requirements that Boards of Elections must observe when draw election district (ED) boundaries. It also grants this Board some discretion in the drawing of such Election Districts with respect to the number of active voters allowed in each Election District.**

To briefly summarize, EDs must be:

- in compact form;
- wholly within an assembly, senatorial or congressional district;
- boundaries must be street, rivers, railroad lines or other permanent characteristics of the landscape which are clearly visible to any person without any technical or mechanical assistance (exception noted below);
- within a City, an ED may divide a block, provided that the Board of Elections prepares an alphabetical list of all the streets in such city with the ED for each street (i.e.- the Street Finder)
- [See: §4-100(3)(b)].

In addition, an Election District shall not contain more than 1,150 registrants (excluding registrants in inactive status and an Election District may be created for the convenience of the voters. [See Election Law §4-100(3)(a)].

**The Commissioners, following consultation within the staff of the Board, to take advantage of the new voting system and in order to minimize the number of additional scanners needed to be compliant with State Election Law, determined that in drawing Election District boundaries in accordance with the current statutory requirements of §4-100 the Board and its staff shall draw Election District boundaries in accordance with the following directive:**

**That each such Election District, when permitted by law, contain between 1,050 and 1,100 active voters.**

**This determination is being incorporated in the staff training for redistricting in 2012.**

**The consequence of this determination provides the Board with some time before it would have to divided Election Districts, since §4-100 (4) provides: “Any election district must be realigned when the total number of registrants, excluding those in inactive status, at the time of the preceding general election, exceeds the maximum number permitted by this section by at least fifty registered voters (i.e. – 1,201).**

**Please note that the City Board will have to reevaluate each of the Election Districts drawn in 2012 following adoption of the Federal and State Legislative District boundaries in calendar year 2013, upon the adoption of a new redistricting plan for the Council of the City of New York, to be used for the 2013 municipal elections.**

# Board of Elections in the City of New York ED Redistricting Project

## PROJECT PLAN

Approved by the Commissioners Dec. 6, 2011

# Critical Path – Planning Issues and Assumptions

1. This plan is constructed on the assumption that the new AD lines will be published before **{December 31, 2011}**.
  - However from whatever date we receive the AD boundaries, the process for **Steps 6-9 and 11** on the schedule (see Chart 5) will take three months + a planned 60 days for DOJ approval. The DOJ effect might be reduces to 45 additional days by overlapping some of the process as shown.
  - **Steps 12-16** will be processed to extent possible with the DOJ review period.
2. The 2012 Primary will not be earlier then **August 2012** which will condense the availability of the Enrollment Books:
  1. 3.5 months prior to the primary date and 1.5 months prior to the petition submission date (assuming candidate process will move from July to June). These time periods are normally 5.0 and 3.0+ months respectively.
  2. **If Primary is moved to June** – We will not ne able to print Enrollment Books in time for the petitions process even under this already accelerated schedule.
3. The procurement of the necessary Software Support and Training contracts is completed on schedule
4. Assignment of the required BOE HQ and Borough personnel resources by **{November 1, 2011}**. (Completed)
5. Review and approval by the Commissioners to be completed on or before **{March 15, 2012}**.
6. Expedited processing by City Planning to be completed on or before **{March 30, 2012}**.

# Project Milestones

1. ED Redistricting Project Plan Development & Approval
2. Commissioner's Determination of the ED Criteria
3. Purchase Required Software, Maintenance and Training Resources
4. Designate BOE Headquarters and Borough Resource (Personnel Assignments *Completed*)
5. Receipt of New NYS AD Boundaries
6. Personnel Training
7. Redistricting - ED Development
8. Commissioners & Political Review (Plan for Several Iterations (Tasks 7 & 8))
9. Commissioners Redistricting Approval
10. DOJ Approval
11. City Planning Finalizing Assignments
12. Reset Voter Data Files AVIS
13. Information Notice
14. Update NYS Voter Files
15. Update S-Elect Domain Files (All Applications and Extensions) (Poll Site Updates)
16. Publish Enrollment Books



# Resources

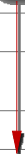
- Personnel
  - Borough and Central Office Personnel Resources have been Designated and Assigned
- Software
  - Maptitude (Product Support, Training & Extensions – (approximately \$50K)
- Hardware
  - 8 Workstations (In Inventory)
- Space
  - Commissioners Meeting Room

# 2012 Election Schedule (Events & Redistricting)

# Attachment 3

Number	Task	Resource	Start	End	Duration	2011		2012										
						November	December	January	February	March	April	May	June	July	August	September	October	November
1	Redistricting Plan Presentation/Approval	Executive Mgt Commissioners	11/1/2011	11/15/2011	11	■												
2	ED Criteria Determination and Guidance	Commissioners	12/1/2011	12/15/2011	11		■											
3	Purchase Software, Training Resources	MIS	11/1/2011	12/12/2011	30	■	■											
4	Resource Requirements BOE Personal Assigned	Central Office & Boroughs	12/7/2011	12/7/2011	1		◆											
4.1	General Information Meeting for Assigned Personnel	Assigned Personnel & MIS	12/7/2011	12/7/2011	1		◆											
5	Receive New AD Boundaries -NYS	NYS Committee	12/15/2011	12/30/2011	12		■											
6	Training BOE Assigned Personnel	Assigned Personnel & MIS & Trainer	1/4/2012	1/6/2012	3			■										
7	New District Developed - Redistricting	Assigned Personnel & MIS	1/9/2012	2/15/2012	28			■										
8	New District Review & Change Processing	Commissioners & Assigned Personnel & MIS	1/25/2012	3/5/2012	29			■										
9	Commissioners Approval	Commissioners	3/5/2012	3/15/2012	9					■								
10	DOJ Approval	BOE Submission	3/5/2012	5/25/2012	60					■	■	■						
11	City Planning Finalize EDAD Assignments	City Planning	3/15/2012	3/30/2012	12					■								
12	MIS Reset all Voter Data Files Including Borough Review	MIS	4/1/2012	4/15/2012	10						■							
13	Information Notices Mailing		4/18/2012	5/1/2012	10							■						
14	MIS NYS Voter Files Update	MIS	4/1/2012	4/15/2012	10						■							
15	MIS S-Elect File Updates Including Poll Site Alignment	MIS	4/1/2012	4/15/2012	10						■							
16	Publish Enrollment Books	MIS	4/15/2012	4/27/2012	10						■							
17	2012 Presidential Primary		4/24/2012	4/24/2012	1							◆						
18	2012 Primary Election		8/15/2012	8/15/2012	1												◆	
19	2012 General Election		11/7/2012	11/7/2012	1													◆

If Primary is Moved to June then Enrollment Books and Voter Information Notice become Critical Issues



# Plan Major Critical Path Issues

## Critical Path # 1

When will New York State  
Publish the AD Lines

## Critical Path # 2

The date for the 2012 Primary

# **TECHNICAL SUPPORT FOR ELECTION** **DISTRICT REDISTRICTING 2012**

**The Board of Elections in the City of New York has contracted with the Caliper Corporation to use its Maptitude Software for Election District Redistricting in 2012. The City Board used this software to draw election district boundaries in 2002 following enactment of the Congressional and State Legislative district boundaries as well in 2003 when the New York City Districting Commission redrew the City Council District boundaries. The New York State Legislative Task Force on Demographic Research and Reapportionment (LATFOR) is using the Maptitude Software as it draws the proposed boundaries for Congressional, State Senate and State Assembly Districts.**

**This is a high level outline of how the City Board of Elections will employ Maptitude for redrawing its Election District boundaries:**

- Electronic GIS files are received from the LATFOR and are customized by Caliper in conjunction with our own data and data from 2010 Census to create a base map with tract/blocks. This base map is what is used to create new Election Districts.**
- During the City Board's initial use of Maptitude in 2002, we entered data for the local political subdivisions (City Council and Municipal Court Districts) and the product drew the lines based on that data. This data will be overlaid to the data reflecting the State's enacted 2012 political boundaries for Congressional, State Senate and State Assembly Districts.**

- **The City Board assembles teams of BOE Staff drawn from each borough office to work on inputting Election District data following the statutory rules and Commissioners' policy for the creation of Election Districts.**
- **The Borough Teams aggregate block pieces to create Election Districts using the graphical interface in the Maptitude Software.**
- **The Maptitude Product then draws the new Election District lines using the data that has been inputted. Maps are then generated showing all the new political subdivisions (Congressional/State Senate/State Assembly/City Council/Municipal Court/Election District).**

- **This process is iterative and some boundaries may be adjusted based on feedback received by the City Board from interested parties.**
- **The final Election District boundaries are approved by the Commissioners of Elections in the City of New York. The Election District boundaries for Kings, New York and Bronx Counties are submitted to the Attorney General of the United States for pre-clearance under the Voting Rights Act. Upon that approval, the City Board then has to realign our political subdivision files and our voter registration files to conform to the new map data.**

***For further information on the Maptitude Software, contact:  
Caliper Corporation, 1172 Beacon Street Suite 300,  
Newton, MA 02461; Tel: (617) 527-4700;  
Website: [www.caliper.com](http://www.caliper.com)***